

CONSTITUTION

Northern Bowls Association

Adopted on the 9th November 2020

1. Adoption of the Constitution

The association and its property will be administered and managed in accordance with the provisions of this constitution.

2. Name

The association's name is **Northern Bowls Association** (and in this document it is referred to as 'the NBA').

3. Legal status

The association is an unincorporated association.

4. Purpose and Objects

The NBA's purpose and objects are to:

- a. To promote the game of bowls in Guernsey with the other clubs and the BGA.
- b. To protect the future of the NBA and ensure it remains playing within Delancey Park.
- c. To ensure the green and clubhouse are maintained and developed to benefit both the NBA and the wider community.

5. Application of Income and Property

- (1) The income and property of the NBA shall be applied solely towards the promotion of the purpose and objects. A NBA trustee is entitled to be reimbursed from the property of the NBA, or may pay out of such property reasonable expenses properly incurred by them when acting on behalf of the NBA.
- (2) None of the income or property of the NBA may be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the NBA. This does not prevent a member, who is not also a trustee from receiving:
 - (a) a benefit from the NBA in the capacity of a beneficiary of the NBA;
 - (b) reasonable and proper remuneration for any goods or services supplied to the NBA.

6. Benefits and payments to NBA trustees and connected persons

(1) General provisions

No NBA trustee or connected person may:

- (a) buy or receive any goods or services from the NBA on terms preferential to those applicable to members of the public;
- (b) sell goods, services or any interest in land to the NBA, save for any contracts for the provision of goods or services as permitted by sub-clause (2) of this clause.
- (c) be employed by, or receive any remuneration from, the NBA;
- (d) receive any other financial benefit from the NBA, ('financial benefit' means a benefit, direct or indirect, which is either money or has a monetary value).

(2) Scope and powers permitting trustees' or connected persons' benefits

- (a) a NBA trustee or connected person may receive a benefit from the NBA as a beneficiary provided that it is available generally to the beneficiaries of the NBA.
- (b) a NBA trustee or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the NBA where that is permitted by the majority of the management committee of the NBA following a recorded vote. The interested NBA trustee should be excluded from the vote.
- (c) a NBA trustee or connected person may take part in the normal fundraising activities of the NBA on the same terms as members of the public.

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7. Dissolution

- (1) If the members resolve to dissolve the NBA the trustees will remain in office as NBA trustees and be responsible for winding up the affairs of the NBA in accordance with this clause.
- (2) The trustees must collect in all the assets of the NBA and must pay or make provision for all the liabilities of the NBA.
- (3) The trustees must apply any remaining property or money:
 - (a) directly for the objects;
 - (b) by transfer to any Non Profit Organisation(s) for purposes that are the same as or similar to the NBA.
- (4) The members may pass a resolution before or at the same time as the resolution to dissolve the NBA specifying the manner in which the trustees are to apply the remaining property or assets of the NBA and the trustees must comply with the resolution if it is consistent with sub-clause (3) above.
- (5) In no circumstances shall the net assets of the NBA be paid to or distributed among the members of the NBA (except to a member that is itself an NPO).
- (6) The trustees must notify the Registrar of Non Profit Organisations promptly that the NBA has been dissolved. If the trustees are obliged to send the NBA's accounts to the Registrar for the accounting period which ended before its dissolution, they must send the NBA's final accounts.

8. Amendment of constitution

- (1) The NBA may amend any provision contained in this constitution provided that:
 - (a) no amendment may be made that would have the effect of making the NBA cease to be a Non Profit Organisation under The Charities and Non Profit Organisations (Registration) (Guernsey) Law, 2008;
 - (b) no amendment may be made to alter the objects if the change would undermine or work against the previous objects of the NBA;
- (2) Any provision contained in this constitution may be amended, provided that any such amendment is made by resolution passed by a simple majority of the members present and voting at a general meeting.
- (3) A copy of the updated constitution will be sent to the Registrar of Non Profit Organisations.

9. Membership

- (1) Membership is open to individuals over eighteen or organisations who are approved by the trustees.
- (2) The trustees may only refuse an application for membership if they consider it to be in the best interest of the NBA to refuse the application. The trustees must inform the applicant in writing of the reasons for refusal. The trustees must consider any written representations the applicant may make about the decision. The trustees' decision following any written representations must be notified to the applicant and shall be final.
- (3) Membership is not transferable to anyone else.
- (4) Junior membership is available to those under 18, however junior members will not have administrative and voting rights and duties as per full membership, save that a junior member may hold a position on the management committee to represent the interests of junior members but is not eligible to vote on Committee matters.
- (5) Social membership is available to ad hoc players, supporters of the NBA and former players who wish to be kept informed of NBA activities and social / fund raising events.
- (6) The trustees must keep a register of names and addresses of the members whether in paper or electronic form taking into account requirements under data protection legislation where applicable.

10. Termination of membership

Membership is terminated if:

- (1) The member dies or, if it is an organisation, ceases to exist;
- (2) The member resigns by written notice to the NBA unless, after the resignation, there would be less than two members;
- (3) The member is removed from membership by a resolution of the trustees that it is in the best interests of the NBA that the membership is terminated. A resolution to remove a member from membership may only be passed if:

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- (a) the member has been given at least 21 days' notice in writing of the meeting at which the resolution will be proposed and the reasons why it is to be proposed;
- (b) the member, or at the option of the member, the member's representative (who need not be a member of the NBA) has been allowed to make representations to the meeting.

11. General Meetings

- (1) The NBA must hold the first general meeting (members meeting) within 13 months of the date of the adoption of this constitution.
- (2) An annual general meeting (AGM) must be held in each subsequent year, normally in November, and not more than fifteen months may elapse between successive annual general meetings.
- (3) All general meetings (members meetings) other than annual general meetings (AGMs) shall be called an extraordinary general meeting.
- (4) The trustees may call an extraordinary general meeting at any time.

12. Notice

- (1) The minimum period of notice required to hold any general meeting (members meeting of the NBA) is fourteen clear days from the date on which the notice is deemed to have been given.
- (2) A general meeting may be called by shorter notice, if it is so agreed by all the members entitled to attend and vote.
- (3) The notice must specify the date, time and place of the meeting and the general nature of the business to be transacted. If the meeting is to be an annual general meeting (AGM), the notice must say so.
- (4) The notice must be given to all members and to the trustees.

13. Quorum

- (1) No business shall be transacted at any general meeting unless a quorum is present.
- (2) A quorum is:
 - (a) 10 members entitled to vote upon the business to be conducted at the meeting; or
 - (b) one tenth of the total membership at that time,whichever is the greater.
- (3) The authorised representative of a member organisation shall be counted in the quorum.
- (4) If:
 - (a) a quorum is not present within half an hour from the time appointed for the meeting; or
 - (b) during a meeting a quorum ceases to be present,the meeting shall be adjourned to such time and place as the trustees shall determine.
- (5) The trustees must re-convene the meeting and must give at least seven clear days' notice of the re-convened meeting stating the date, time and place of the meeting.
- (6) If no quorum is present at the re-convened meeting within fifteen minutes of the time specified for the start of the meeting the members present at that time shall constitute the quorum for that meeting.

14. Chair

- (1) General meetings shall be chaired by the person who has been elected as President or in their absence the vice-president.
- (2) If there is no such person or they are not present within fifteen minutes of the time appointed for the meeting a trustee nominated by the trustees shall chair the meeting.
- (3) If there is only one trustee present and willing to act, they shall chair the meeting.
- (4) If no trustee is present and willing to chair the meeting within fifteen minutes after the time appointed for holding it, the members present and entitled to vote must choose one of their number to chair the meeting.

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15. Votes

Each member shall have one vote but if there is an equality of votes the person who is chairing the meeting shall have a casting vote in addition to any other vote they may have.

16. Representatives of other bodies

- (1) Any organisation that is a member of the NBA may nominate any person to act as its representative at any meeting of the NBA:
- (2) The organisation must give written notice to the NBA of the name of its representative. The nominee shall not be entitled to represent the organisation at any meeting unless the notice has been received by the NBA. The nominee may continue to represent the organisation until written notice to the contrary is received by the NBA.
- (3) Any notice given to the NBA will be conclusive evidence that the nominee is entitled to represent the organisation or that their authority has been revoked. The NBA shall not be required to consider whether the nominee has been properly appointed by the organisation.

17. Officers and trustees

- (1) The NBA and its property shall be managed and administered by a committee ('the management committee') comprising the officers and other members elected in accordance with this constitution. The officers and other members of the management committee shall be the trustees of the NPO and in this constitution are together called 'the trustees'.
- (2) The NPO shall have the following officers:
 - (a) a president
 - (b) a vice president
 - (c) a secretary
 - (d) a treasurer
 - (e) a fixtures secretary
 - (f) the Club Captain
 - (g) a governance officer
- (3) A trustee must be a member of the NPO or the nominated representative of an organisation that is a member of the NPO.
- (4) The number of trustees shall be not less than three but shall not be subject to any maximum.
- (5) A trustee may not appoint anyone to act on their behalf at meetings of the trustees.

The first trustees (including officers) shall be those persons elected as trustees and officers at the meeting at which this constitution is adopted.

18. Appointment of trustees

- (1) The NPO in general meeting (members meeting) shall elect the officers and the other trustees.
- (2) The trustees may appoint any person who is willing to act as a trustee. The trustees may also appoint trustees to act as officers provided that no member has already been elected or appointed to that office and has not vacated the office.
- (3) Each of the trustees shall serve for a term of no longer than 3 years. They shall retire with effect from the conclusion of the annual general meeting (AGM) 3 years after their appointment. All trustees bar the club captain shall be eligible for re-election at that annual general meeting (AGM).
- (4) Trustees should be persons of good integrity and probity, who have suitable and appropriate skills and experience.

19. Powers and duties of trustees.

- (1) The trustees must manage the business of the NPO and have the following powers and duties in order to further the objects (but not for any other purposes):
 - (a) to raise funds;
 - (b) to co-operate with other charities, voluntary bodies and statutory authorities and to exchange information and advice with them;

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- (c) to obtain and pay for such goods and services as are necessary for carrying out the objects of the NPO;
 - (d) to open and operate such bank account and other accounts as the trustees consider necessary in order to achieve the objects of the NBA;
 - (e) to do all such other lawful things as are necessary for the achievement of the objects;
 - (f) the trustees have a duty to act in good faith at all times, with a general duty of care, and to act only in accordance with the powers afforded by this constitution;
 - (g) the trustees have a duty to ensure that there are measures in place to enable the NBA to achieve its objects, and to review the activities of the NBA and the performance of the trustees, to ensure that it continues to achieve its objects effectively;
 - (h) the trustees have a duty to ensure that the financial position of the NBA is satisfactory and prudent, and that disbursements are subject to dual control and oversight by unconnected persons;
- (2) No alteration of this constitution or any special resolution shall have retrospective effect to invalidate any prior act of the trustees.
- (3) Any meeting of the trustees, at which a quorum is present at the time the relevant decision is made, may exercise all the powers exercisable by the trustees.

20. Removal of trustees

A trustee shall cease to hold office if they:

- (1) Cease to be a member of the NBA;
- (2) Resign as a trustee by notice to the NBA (but only if at least two trustees will remain in office when the notice of resignation is to take effect);
- (3) Is absent without the permission of the trustees from all their meetings held within a period of six consecutive months and the trustees resolve that the office has to be vacated; or
- (4) Die.

21. Meetings and proceedings of trustees

- (1) The trustees may regulate their proceedings as they think fit, subject to the provisions of this constitution.
- (2) Any trustee may call a meeting of the trustees.
- (3) The secretary must call a meeting of the trustees if requested to do so by a trustee.
- (4) Questions arising at a meeting must be decided by a majority of votes. In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.
- (5) No decision may be made by meeting of the trustees unless a quorum is present at the time the decision is purposed to be made.
- (6) A quorum shall be four or the number nearest to one-third of the total number of trustees, whichever is the greater.
- (7) A trustee shall not be counted in the quorum present when any decision is made about a matter upon which that trustee is not entitled to vote.
- (8) If the number of trustees is less than the number fixed as the quorum, the continuing trustees or trustee may act only for the purpose of filling vacancies or of calling a general meeting.
- (9) The person elected as the president shall chair meetings of the trustees. If the President is unwilling or unable to preside, or is not present within ten minutes after the time appointed for the meeting, the vice president will act in his place. If both are absent the trustees present may appoint one of their number to chair that meeting.

22. Conflicts of interest and conflicts of loyalties

A NBA trustee must:

- (1) Declare the nature and extent of any interest, direct or indirect, which they have in a proposed transaction or arrangement with the NBA or in a transaction or arrangement entered into by the NBA which has not been previously declared; and

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- (2) Absent themselves from any discussion of the NBA trustees in which it is possible that a conflict will arise between their duty to act solely in the interest of the NBA and any personal interest (including but not limited to any personal financial interest).

Any NBA trustee absenting themselves from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the NBA trustees on the matter.

23. Delegation

- (1) The trustees may delegate any of their powers or functions to a committee of two or more trustees but the terms of any such delegation must be recorded in the minute book.
- (2) The trustees may impose conditions when delegating, including the conditions that:
 - (a) the relevant powers are to be exercised exclusively by the committee to whom they delegate;
 - (b) no expenditure may be incurred on behalf of the NBA except in accordance with a budget previously agreed with the trustees.
- (3) The trustees may revoke or alter a delegation.
- (4) All acts and proceedings must be fully and promptly reported to the trustees.

24. Irregularities in proceedings

- (1) Subject to sub-clause (2) of this clause, all acts done by a meeting of the trustees, or a committee of the trustees, shall be valid notwithstanding the participation in any vote of a trustee:
 - (a) who was no longer holding office;
 - (b) was not entitled to vote on the matter, whether by reasons of a conflict of interests or otherwise;if, without:
 - (a) the vote of the trustee; and
 - (b) that trustee being counted in the quorum,the decision has been made by a majority of the trustees at a quorate meeting.
- (2) Sub-clause (1) of this clause does not permit a trustee to keep any benefit that may be conferred upon them by a resolution of the trustees or of a committee of trustees if the resolution would otherwise be void.
- (3) No resolution or act of
 - (a) the trustees
 - (b) any committee of the trustees
 - (c) the NBA in general meeting (members meeting)shall be invalidated by reason of the failure to give notice to any trustee or member or by reason of any procedural defect in the meeting unless it is shown that the failure or effect has materially prejudiced a member or the beneficiaries of the NBA.

25. Minutes

The trustees must keep minutes of all:

- (1) appointments of officers and trustees made by the trustees;
- (2) Proceedings at meetings of the NBA;
- (3) Meetings of the trustees and committees of trustees including:
 - (a) the names of the trustees present at the meeting;
 - (b) the decisions made at the meetings; and
 - (c) where appropriate the reasons for the decisions.

26. Accounts, Annual Renewal and Registered particulars

The trustees must comply with their obligations under The Charities and Non Profit Organisations (Registration) (Guernsey) Law, 2008 with regard to:

- (a) make, keep and retain records of all financial transactions (with whosoever made) in order to evidence the application or use of the NBA assets, funds and income.

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- (b) submit the annual renewal of registration at the commencement of each calendar year.
- (c) notify the Registrar promptly of any changes to any of the matters required in order to maintain the NBA's entry on the Register of Non Profit Organisations.

27. Notices

Any notice required by this constitution to be given to or by any person must be:

- (a) in writing; or
 - (b) given using electronic communications, this includes the use of social media and web pages.
- (3) The NBA may give any notice to a member either:
- (a) personally; or
 - (b) by sending it by post (or hand delivered) addressed to the member at their address; or
 - (c) by putting up a notice at any premises from where the NBA operates, provided said notice is clearly displayed in a manner where it will be seen by members or has been drawn to members attention; or
 - (d) by giving it using electronic communications to the members address.
- (4) A member who does not provide an address to the NBA shall not be entitled to receive any notice from the NBA.
- (5) A member present in person at any meeting of the NBA shall be deemed to have received notice of the meeting and of the purposes for which it was called.
- (6) Notice shall be deemed to have been given 48 hours after posting, or in the case of electronic communication, 48 hours after it was sent.

28. Rules:

- (1) The trustees may from time to time make rules or internal procedures for the conduct of their business.
- (2) The rules may regulate the following matters but are not restricted to them:
 - (a) the admission of members to the NBA, (including the admission of organisations to membership) and the rights and privileges of such members, and the entrance fees, subscriptions and other fees or payments to be made by members;
 - (b) the conduct of members of the NBA in relation to one another and to the NBA officers and trustees;
 - (c) the procedure at general meetings (members meetings) and trustee meetings in so far as such procedure is not regulated by this constitution;
 - (d) the keeping of records, whether in paper or electronic form, taking into account requirements under data protection legislation where applicable.
- (3) The NBA in general meeting (members meetings) has the power to alter, add to or repeal any rules.
- (4) The trustees must adopt such means as they think sufficient to bring the rules to the notice of members of the NBA.
- (5) The rules shall be binding on all members of the NBA. No rule shall be inconsistent with, or shall affect or repeal anything contained in, this constitution.

29. Rules of Play

The rules of entry and play for all club games shall be as detailed in the NBA Rules of Play document, Appendix B.

30. Interpretation

In this constitution 'connected person' means:

- (1) a child, parent, grandchild, brother or sister of the trustee;
- (2) the spouse or civil partner of the trustee or any personal falling within sub-clause (1) above;
- (3) a person carrying on business in partnership with the trustee or with any person falling within sub-clause (1) or (2) above;
- (4) an institution which is controlled –
 - (a) by the trustee or any connected person falling within sub-clause (1), (2), or (3) above; or
 - (b) by two or more persons falling within sub-clause (4)(a), when taken together

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(5) a body corporate in which-


(a) the NBA trustee or any connected person falling within sub-clauses (1) to (3) has a substantial interest; or

(b) two or more persons falling within sub-clause (5)(a) who, when taken together, have a substantial interest.

Signatures  TREVOR R. SAVIDENT,

Position *PRE* Print Name Signature

President

Vice President *Michael Hurrock* 

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Appendix A

Northern Bowls Association Roles and Duties

The officers and members below were elected at an AGM of the NBA on the 9th of November 2020 after the adoption of this constitution as amended.

President (Trevor Savident)

Chairs both the committee meetings of the NBA and AGM / EGMs as appropriate. Is the public face of the NBA and is host at intra club and public events where the NBA is hosting or participating in. Is responsible for the NBA being run in line with its governance requirements in line with its Rules of Administration. Together with the Club Captain is the liaison point between the NBA, the Press, States of Guernsey and the Douzaine.

Vice President (Mick Hullock)

Deputises for the President in his absence or where requested by the President of the Club. Chairs the AGM of the NBA during the appointment of the Club President.

Honorary Secretary (Yvonne Priaulx)

Is responsible for dealing with NBA correspondence and minuting the meetings of the NBA. Is responsible for circulating minutes and agendas for the NBA for relevant minutes and setting meeting dates with the rest of the committee.

Treasurer (Lynne Le Vallee)

Is responsible for maintaining a balance sheet of the NBA and presenting numbers to the committee of the NBA at their regular meetings. Is responsible for producing the accounts of the NBA in time for them to be audited prior to the annual AGM.

Fixtures Secretary (Emma Snell)

Is responsible for organising the leagues of the NBA, knockout tournaments and arranging fixtures and green allocations. Is responsible for recording the results and providing league tables where appropriate. Will work with the Communications Officer to publicise the results of the NBA via local media.

Club Captain (Paul Wakeham)

Organises intra club events and with the Selectors the teams to play at those events. Is the link person between the Committee and the wider membership. Together with the President is the liaison point between the NBA, the Press, States of Guernsey and the Douzaine. Is a member of the selection team for representative fixtures.

Governance Officer (Andrew Bull)

Responsible for ensuring the NBA is registered with the Guernsey Registry as a NBA or Charity as appropriate.

Is responsible for ensuring Data Protection, Health and Safety and Safeguarding policies are in place and appropriately qualified members to cover the required roles of each of these areas are in place.

Honorary Auditor (Sue Queripel)

Is responsible for auditing the Annual Accounts of the NBA certifying they are a true and fair statement of the position of the NBA on an annual basis.

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Communications Officer (Andrew Bull)

Accountable for press coverage, member communication, the club Website and Facebook pages.

The Communications Officer needs to ensure that communications are relevant and timely, including the publication of the club social and community events.

Is able to delegate responsibility for aspects of communication to other members of the club, however the Comms Officer must transfer those responsibilities to other members if the delegates are not fulfilling their responsibility(s).

Membership Officer (Emma Snell)

Accountable for the co-ordination of membership forms, maintaining an accurate membership list and leading on the recruitment and retention of bowlers for the club.

Is able to delegate responsibility for aspects of membership to other members of the club, however the Membership Officer must transfer those responsibilities to other members if the delegates are not fulfilling their responsibility(s).

Communities Officer (Paul Wakeham)

Accountable for liaising with local organisations, clubs, businesses, societies, sports commission and educational establishments to increase the use of the green. Make arrangements for the opening of the clubhouse for community events.

Ensures that the Fixtures Secretary is consulted regarding the dates and times of Community Events.

Is able to delegate responsibility for aspects of community liaison to other members of the club, however the Communities Officer must transfer those responsibilities to other members if the delegates are not fulfilling their responsibility(s).

Social Officer (Paul Wakeham)

Accountable for co-ordinating fundraising events, social events, and co-ordinating Sponsorship of the club and maintaining the club social events diary. They will co-ordinate with other users of Delancey Park and other bowls clubs before events are diarised.

Is able to delegate responsibility for aspects of social events and fundraising to other members of the club, however the Social Officer must transfer those responsibilities to other members if the delegates are not fulfilling their responsibility(s).

Safeguarding Officer (Mick Hullock)

Is responsible for the handling and coordination of the safeguarding policies of the NBA. They will also handle any reports made under the safeguarding policy and will report to each periodic committee meeting on whether any reports had been made or not.

Committee Members (Carol Besnard, Barry Guilbert, Terry Lacey, Sid Le Maitre and Paul Queripel)

To support the officers of the Committee in running the NBA and to assist working parties and action days to maintain the Green and Clubhouse. Open the green on their allocated time and prepare it for play. If they cannot make an allocated slot to arrange for cover with at least 24 hours' notice with another committee member.

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Appendix B

Rules of Play

1. In competitions run on a league principle, the playing format will be decided at the discretion of the committee. Two points shall be scored for a win and one for a draw.
2. All leagues to be played at any time the Committee deem necessary.
3. All Association competitions shall be played, as far as possible under the rules of World Bowls.
4. Umpires shall be appointed at the discretion of the Committee for Association Trophies.
5. Association teams shall be dealt with by a Selection Committee composed of the Captain and two other members elected at the A.G.M. The Selection Committee to comprise of members who only wish to bowl for the Association in all Representative games. The Selection Committee shall appoint its own Chairman.
6. The Captain to have the right to stand again for election each year. Maximum term of office to be THREE years.
7. All applications for entry to Association competitions shall be made to the Fixtures Secretary on the application forms.
8. Rinks to be drawn by the Fixtures Secretary.
9. Players shall be permitted to play in the day on any rink except that drawn for their evening club match.
10. A player shall be deemed to be a member of the team for which they shall have played and shall play for no other team within the same league that season. Designated general reserves can play a maximum of three games for each team in the league but may play for more than one team.
11. Evening league games to start by 6.15 p.m. In the event of insufficient players turning up the game may go on if the full team requests it otherwise it must be rearranged. The full green fees will still be paid and a quarter of the shots will be forfeited. Any team disqualified through the absence of a player who has not appeared owing to unforeseen circumstances, shall have the right to appeal.
12. In the event of two or more teams completing their league games with equal points, a play off will be necessary to determine promotion, relegation and titles. Should the Committee decide that the time is not available for a play off, the shot difference will be taken into account to decide the final position.
13. A team may register additional players, including on match nights. The appropriate fees to be given to the Committee member on duty and reported to the fixtures secretary.
14. The league shall be divided into divisions as determined by the Committee. The Committee shall decide promotion and relegation depending on entries.
15. Any team or teams, withdrawing from competitions before having completed their fixtures, shall be treated as if they had not entered the competitions. Players registered in this team, or teams shall not play in any other team during that season without the consent of the Committee. If a team misses 3 consecutive matches or a total of 25% of their matches during the course of the season, they will be withdrawn from the league, unless otherwise decided by the Committee. Teams will have the right of appeal to the Committee.
16. Teams may not change their names without the Committees permission.
17. Postponed league matches. New dates for postponed league matches are to be arranged by the teams and notified to the Fixtures Secretary. If a date cannot be agreed the fixtures secretary will select a date. Teams may bring any game forward.
18. All league games to be a minimum of 16 ends. Knockout fours and pairs games to be of 21 ends.

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19. At the end of each season members who have not paid their subscriptions will not be eligible to join new teams before having defrayed all payments due to the Association.

20 Mixed teams to be encouraged in all NBA. leagues and competitions, unless otherwise stated.

21. The NBA. to arrange a finals weekend with the finals of all knockout competitions being played during that weekend. The competitors and members to be notified of the dates and times.

22. Governing Dress - Regulation bowling shoes to be worn. Committee members on the night to confirm if other flat shoes are acceptable.

23. The dress rule for the day to apply for semi-finals, finals or representative matches and will be notified to the players in advance of the game.

24. The Saturday morning social league is open to non-members and is playable at the cost of the standard rink fees. Regular social players will be encouraged to become either a full or social member of the club.

25. Any team failing to turn up at the scheduled time of play, without giving their opponents 24 hours notice, forfeit the game and pay both teams rink fees. An appeal may be made to the Committee in case of illness for the game to be rescheduled and for the return of rink fees.

26. In the event of a team or individual being unable to play on the day fixed, and unless the two skips concerned cannot arrange to play before the fixture date, the fixture date remains and the team or individual putting a card in obtain the points. If one of the team is involved in either Island/ World Bowls / Commonwealth Games or British Isles, these will take precedent and the normal league fixture may be played at a later date, to be arranged by the Committee.

27. Any person aged 60 by January 1st of the registration year is eligible to play in the current year of any veterans' competitions or leagues.

28. Once a match has been forfeited by a team, under no circumstances can it be re-scheduled.

29. If a committee member declares the green fit to play any persons refusing to play forfeit the game.

RULES GOVERNING KNOCKOUT COMPETITIONS

30. All competitions to be played on a fixed date, as decided by the Committee, or the Executive. Members to have the right to play beforehand in all rounds except finals.

31. All NBA competitions are open to members who have not entered any other clubs' knockout competitions.

32. A through draw shall be made for the competitions and that not later than the first week in May. The first player to score 21 shots in the singles to be the winner.

33. Players may not be transferred from one team to another after registration, nor may a named or general reserve play for more than one team during the course of the competition.

34. In the event of one such team failing to fulfil such fixture, the opposing team if present shall claim the match.

35. Members shall submit pairs entries; members must organise their own partner.